## **Flexible HR Support**



Stellar HR are experienced HR professionals who have spent over 30 years' providing a personal, strategic HR support to businesses of all sizes throughout the Yorkshire & Humber region. Whether your business is new or has been running successfully for some time, there are occasions when you will need support and using an HR Specialist will help by ensuring you follow the correct processes saving you time and money.

Many businesses don't need a full-time HR professional but having access to good HR advice can add so much value and bring real benefits to your business. We can also support your in-house HR team with project work or at times of high volume workload.

Whether you employ 1 or 500 people Employment Law will be an essential consideration for you. We will keep you up to date with what's in the legislation pipeline as well as those Tribunal decisions that could have a potential impact on your business.

Our flexible HR support will be developed for you dependent upon your specific requirements. We will always provide you with a high standard of personal and understandable HR support with flexibility built in at every stage. You decide how much support your business needs and we take it from there.

However much support you choose, the basic service will include:

Service Included and the benefit to you
Essential telephone and email support for basic HR issues - treat us as if we are in the same building*
A personal service – we'll personally get to know you and your business
No long-term contract - review annually!
Professional, honest and friendly team – you get all the benefits of an HR team at a fraction of the cost
You can then add any of the following
Quarterly Newsletter
HR Legal Compliance Audit
An HR Starter Pack including contract of employment, offer letter, induction plan and probationary periods
Access to other Stellar HR services as required
Dedicated account manager - you always deal with the same HR expert - no need to explain your issue every time you call
HR Legal Compliance Presentation and Report
Employee Handbook Template
Comprehensive review of your existing HR policies and procedures
Gap Analysis highlighting areas which require action
Assistance with your Strategic HR Plan
Online presence via your company email so we can act as your HR Department

## If you can't see what you want above - give us a call!

## Be it a single project, a single day or a longer-term relationship, if you've got an HR headache, let us remove it and allow you to focus on what you do best – growing and running your business!

All prices are exclusive of VAT which will be charged at 20%. For site visits, return mileage will be charged at HMRC rates \* Terms and conditions apply